

ORDER FOR SUPPLIES OR SERVICES (FINAL)

1. CONTRACT NO. N00178-04-D-4143				2. DELIVERY ORDER NO. NB01		3. EFFECTIVE DATE 2008 Dec 19		4. PURCH REQUEST NO. M67001-09-NR-55053		5. PRIORITY Unrated	
6. ISSUED BY RCO Camp Lejeune PO Box 8368 Camp Lejeune NC 28547-8368			CODE M67001	7. ADMINISTERED BY DCMA SURFACE COMMUNICATION AND SUPPORT SYSTEMS PHILADELPHIA 700 ROBBINS AVENUE, BLDG. 4-A, P.O. BOX 11427 PHILADELPHIA NC 19111-0427				CODE S3915A	8. DELIVERY FOB DESTINATION OTHER (See Schedule if other)		
9. CONTRACTOR L-3 Services, Inc. 13000 Route 73, Ste 400 Marlton NJ 08053-3408			CODE INPU4	FACILITY 020278375		10. DELIVER TO FOB POINT BY (Date) See Schedule			11. X IF BUSINESS IS SMALL SMALL DISADVANTAGED WOMEN-OWNED		
14. SHIP TO See Section D			CODE	15. PAYMENT WILL BE MADE BY DFAS Columbus Center, North Entitlement Operations P.O. Box 182266 Columbus OH 43218-2266				CODE HQ0337	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.		
16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of numbered contract.								
PURCHASE			Reference your _____ furnish the following on terms specified herein. ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.								
L-3 Services, Inc.			Patricia G. O'Hagan Manager, Business Op								
NAME OF CONTRACTOR			SIGNATURE			TYPED NAME AND TITLE			DATE SIGNED (YYYYMMDD)		
If this box is marked, supplier must sign Acceptance and return the following number of copies:											
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE See Schedule											
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES					20. QUANTITY ORDERED/ ACCEPTED *	21. UNIT	22. UNIT PRICE		23. AMOUNT	
	See Schedule										
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.					24. UNITED STATES OF AMERICA By: /s/LISA P WILLIAMS				25. TOTAL \$379,400.00		26. DIFFERENCES
27a. QUANTITY IN COLUMN 20 HAS BEEN											
INSPECTED	RECEIVED	ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED:									
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE						c. DATE		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE						28. SHIP NO.	29. D.O. VOUCHER NO.		30. INITIALS		
f. TELEPHONE						g. E-MAIL ADDRESS	PARTIAL	32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR	
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.						FINAL	31. PAYMENT COMPLETE	34. CHECK NUMBER			
a. DATE		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER				PARTIAL	35. BILL OF LADING NO.				
37. RECEIVED AT	38. RECEIVED BY (Print)		39. DATE RECEIVED		40. TOTAL CONTAINERS	41. S/R ACCOUNT NUMBER		42. S/R VOUCHER NO.			

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GENERAL INFORMATION

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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For FFP Items:

Item	Supplies/Services Qty	Unit	Unit Price	Total Price
2001	CIVIL ENGINEER SERVICES - Civil Engineer Operations support service functions will necessitate one (1) contractor employee on a full time basis. (O&MN,N)	12.0 LM	\$29,950.00	\$359,400.00
2002	Travel and Other Direct Costs (ODC). NTE allocated amount. (O&MN,N)	1.0 Lot	\$20,000.00	\$20,000.00
5001	CIVIL ENGINEERING SERVICES (O&MN,N) Option	3.0 LM	\$32,447.00	\$97,341.00
5002	Travel and Other Direct Costs (ODC). NTE allocated amount. Do not provide pricing. Pricing will be established at contract award. (O&MN,N) Option	1.0 Lot	\$2,500.00	\$2,500.00

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

PERFORMANCE WORK STATEMENT

C1. BACKGROUND

1.0 2d MarDiv is tasked with providing Experts on engineering operations to Regimental Combat Team (RCT) 8 for deployment to Al Anbar Province, Iraq in support of OIF. RCT-8 is tasked with the development and oversight of local governing bodies and local security forces in accordance with the Governance, Security, and Essential Services Lines of Operations. In this capacity, its mission is to engage Iraqis at the Mayoral / Police District / Army Brigade levels to help shape the governance, security and essential services activities at the municipality and provincial levels in order to support the Government of Iraq. The Government anticipates that the support will necessitate a total of one (1) contractor employee on a full-time basis.

C2. OBJECTIVE AND SCOPE

2.0 The objective of this requirement is to obtain analytical, technical and engineering support expertise to enhance the capability of RCT-8 to meet its mission. To support Operation Iraqi Freedom (OIF), RCT-8 requires civil engineering knowledge and capability in relation to essential services in the Al Anbar Province, Iraq.

2.1 The Civil Engineer (CENG) shall provide RCT-8 with extensive experience in civil engineering operations. Prior military experience is preferred.

2.2 Key Assumptions:

2.2.1 The scope of this effort is to sustain the desired levels of operational effectiveness and efficiency as measured by the Performance Requirements Summary.

2.2.2 All contractor employees performing work under this contract shall meet the following minimum requirements:

2.2.2.1 The contractor shall be a United States Citizen.

2.2.2.2 Shall have average writing ability with sufficient technical background to organize work, recognize and analyze problems, conduct research, summarize results, make appropriate recommendations, analyze data from various equipment tests and provide timely written responses to the various certification authorities.

2.2.2.3 The contractor shall have knowledge of the Marine Corps and Navy rank structure.

2.2.2.4 The contractor shall maintain current knowledge of procedures, policies, and directives applicable to the specific service provided.

2.3 Period of Performance. Contract to be effective for twelve months from date of award with an option period of three additional months.

C3. REQUIREMENTS

All work shall be performed in accordance with the priorities of the RCT-8 Commander. The employee's direction will be provided by the RCT-8 S-4's Contracting Officer's Representative (COR). The contractor employee shall evaluate information coming to RCT-8, subordinate elements of RCT-8, higher headquarters and other sources in the execution of his duties. Services will be required in the following areas: Plans, designs, manages consultants and directs civil engineering projects involved with the construction and/or rehabilitation of buildings, roads, railroads, airports, bridges, harbors, dams, channels, irrigation systems, pipelines, wastewater treatment and potable water production plants/systems and other public infrastructure. Analyzes reports, maps, drawings, construction plans, tests, and aerial photographs on soil composition, terrain, hydrological characteristics and other topographical and geologic data to plan and design projects. Calculates project costs and determines feasibility of project based on analysis of collected data and engineering judgment while applying knowledge and techniques of engineering and advanced mathematics. Prepares, for the commander and staff, reports the preparation and modification of reports, specifications, construction plans, construction schedules, environmental impact studies and designs for projects. Inspects construction sites to monitor progress and ensure conformance to engineering plans, specifications and construction site safety reporting requirements. May also use computer-assisted engineering and design software to prepare engineering and design documents as available. The contractor shall meet the following requirements:

C3.1. Experience in providing analytical, technical and engineering support services.

C3.2. Ability to liaison with all engineer commands (military, civilian, Iraqi).

C3.3. Possess background and experience to assist in the preparation of engineer related Urgency of Need Statements (USN), Universal Urgency of Need Statements (UUNS) and Joint Operations Urgency of Need Statements (JUNS). These documents will verify, validate and prioritize (if necessary) various engineering requirements and services being considered for the AO. The documentation shall ensure that the requisite level of technical, engineering and analytical rigor has been provided to justify approval.

C3.4. Possess the skill and experience to establish, manage, and recommend changes to the Prioritized Engineer Projects List (PEPL). From this point forward, references to PEPL will also include all other tasks assigned by the COR or his designated representative.

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- C3.5. Possess the skill and experience in infrastructure planning and development (horizontal/vertical construction and maintenance of said infrastructure).
- C3.6. Possess the skill and experience to manage and recommend changes/solutions to power generation and distribution requirements.
- C3.7. Experience and skill to review appropriate documentation, investigate potential material and non-material solutions, conduct interviews, participate in information and planning forums and conferences, visit and gather information from government and non-government organizations and commands and provide periodic status briefings and reports.
- C3.8. Participate in RCT-8's construction of a comprehensive engagement/stability strategy towards the Iraqi Government with a focus on essential services/civil engineering.
- C3.9. Possess the ability to attend, converse, and interact with U.S. military members/civilians, Iraqi municipal and provincial leaders, and tribal sheiks at periodic meetings in towns and cities throughout the Al Anbar province, Iraq.
- C3.10. Possess the ability to create executive level power point presentations on essential services, engineering projects, and infrastructure within the Al Anbar province, Iraq.
- C3.11. Possess the capabilities to provide written analysis and recommendations to RCT-8 on essential services and engineering service issues within the Al Anbar province, Iraq.
- C3.12. Possess the experience and the capability to assess all engineer related requests, make recommendations to meet said requests and facilitate solutions utilizing material and non-material options.
- C3.13. Possess the ability and experience to develop and prioritize, in collaboration with the COR, a list of applicable governmental and non-governmental organizations and commands that the CENG will establish and maintain liaison for RCT-8. The CENG will establish face-to-face or telephonic contact with the governmental/non-governmental organizations and commands identified. Where necessary, the COR will provide a letter or verbal introduction to verify the contractor's relationship with RCT-8.
- C3.14. Ability, expertise, and experience to establish an initial twelve (12) month Plan Of Action & Milestones (POA&M) that identifies, assists with prioritization, defines, assesses and documents engineering services, activities and deliverables within the Al Anbar Province, Iraq. This POA&M will be continuously updated via written and/or verbal report.
- C3.15. Ability and experience to establish project control processes to ensure mitigation of risks, minimal schedule variances and adherence to budget for all assigned projects. The project schedule must be comprehensive in nature taking into account the requirements of the PEPL, POA&M and other assigned projects. The CENG shall also demonstrate the capability to provide economy of performance and ensure overall quality.
- C3.16. Ability and experience to analysis the impact (capability/capacity/limitations) of Base Realignments and Closures (BRAC) on the PEPL, POA&M and essential services. Base Realignments could be transfers of control from U.S. Government/military control to Iraqi Government/military control.
- C3.17. Experience, capability and verbal/written communication skills to provide weekly Status Reports (WSR): WSR will be provided to the RCT-8 S-4 NLT one (1) work day (others will be 'on-call') after the end of each weekly period, to assist RCT-8's ability to monitor performance in accordance with the PEPL, POA&M, essential services and BRAC and all other reports identified at a later date. These reports shall include, at a minimum: (1) work accomplished for the weekly period and it's relation to the PEPL, POA&M, BRAC etc; (2) describe any concerns or issues that may impact performance, schedules, or functionality etc. and discuss proposed resolutions; (3) other significant issues (schedule, technical, etc.) with proposed resolutions; (4) include any additional reporting as defined in the PEPL, POA&M, BRAC etc and; (5) a projection of significant work to be accomplished during the upcoming weekly period and put into context against the PEPL, twelve (12) month POA&M and BRAC. Format for these reports shall be CENG created/provided but in concurrence with the Contracting Officer's Representative.
- C3.18. Capability, skill, and experience to provide weekly (or as directed) informal progress reviews (PR) with the COR either via conference call or onsite but with COR's concurrence. The objective of the PRs is to brief RCT-8 on PEPL, POA&M, BRAC, and essential services status and to discuss requirements, issues, risk assessment, and action items as required. Additionally, the CENG may be requested to attend various meetings, working groups and boards per direction of the COR. As requested, the CENG shall provide meeting minutes and shall include assignment of any action items noted and status of previously assigned actions. Meeting minutes shall be provided NLT 1 working days following the meeting.
- C3.19. Capability, experience, and skill to provide one hard and one soft copy of all deliverables identified in paragraph C3 (Requirements) shall be provided to the RCT-8 S-4. Deliverables will become the property of the Government. Deliverables must incorporate Government review comments for acceptance. The Government shall have at least ten (10) working days to review deliverables and provide comments. Products and deliverables found "unacceptable" shall be corrected and resubmitted within 2 days of initial rejection.
- C3.20. Skill and experience in the field of civil engineering, surveying practices, and principles and Manual for Uniform Traffic Control and apply to the PEPL, POA&M, BRAC and other assigned projects.
- C3.21. Skill and experience in the construction of public improvements, including street lights, afforestation, reforestation, stormwater management, sanitary and storm sewer, grading and excavation, asphalt and concrete, landscaping and general knowledge of good construction methods and techniques.
- C3.22. Skill and experience in reading and interpreting construction documents.
- C3.23. Skill and experience in calculating, preparing, and reviewing estimates, grade sheets, and other related material.

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- C3.24. Skill, experience, and ability to effectively communicate with the contractors, U.S. Government/military, Iraqi Government/military and to secure their cooperation.
- C3.25. Skill and experience in project management techniques and principles that include budget, scope and schedule development, monitoring, and implementation.
- C3.26. Skill, experience, and ability to work independently.
- C3.27. Skill and experience in preparing written reports or technical memos based on the findings from project conceptual studies, structural analyses and condition inspections, etc.
- C3.28. Skill and experience in communicating structural designs through hand-sketched plans and details.
- C3.29. Skill and experience with the structural provisions of the latest building codes.
- C3.30. Skill, experience, and knowledge of construction processes and products.
- C3.31. Skill and experience with proprietary structural software such as SAP2000, ETABS, STRUDL, Microsoft Power Point, Word Document, Excel and customized software such as Excel or MathCAD.
- C3.32. Skill, experience, and capability to handle multiple tasks and changing priorities.
- C3.33. Strong customer service skills.
- C3.34. Ability, experience, and strong verbal/written communication skills necessary to make presentations to large groups.
- C3.35. Skill and experience to perform complex structural designs and prepare plan details, estimates, and specifications for bridges, walls, and other roadway related structures.
- C3.36. Skill and experience to provide consultation to military, civilian, and local nationals on task or project assignments from inception to completion.
- C3.37. Skill, experience and capability to perform live load rating analysis as required.
- C3.38. Skill and experience to review and approve construction shop drawings, shoring plans, and design calculations.
- C3.39. Complete Pre-deployment Training (PTP) prior to deployment of RCT-8's Advance Party departure to Iraq.
- C3.40. Ability, skill, and experience to plan for the design/requirements, the budget, the timelines and the oversight for the construction and/or the demolition the following: various control points, expeditionary patrol bases, company outposts, forward operating bases etc.

C4. DELIVERABLES:

Task	Performance Objective	Performance Standard	AQL	Surveillance Method	Incentive
	What do we want to accomplish as the end result/deliverables	The benchmark against which performance will be measured	Acceptable variation from the standard	How performance will be checked	Positive reward or negative penalty applied based on performance
Task 1 (C3.2), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35-C3.38)	Conduct weekly liaison with all engineer commands (military, civilian, Iraqi).	Has weekly liaison with identified commands been completed	None unless approved by COR	Feedback from the staff and products/briefings/reports provided by CENG.	Past Performance Evaluation
Task 1a (C3.13), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35-C3.38)	Establish face-to-face or telephonic contact with the governmental/non-governmental organizations and commands identified.	Has weekly liaison with identified commands been completed	None unless approved by COR	Feedback from the staff and products/briefings/reports provided by CENG.	Past Performance Evaluation

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Task 2 (C3.3), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35-C3.38)	Assist in the preparation, validation, and prioritization of engineer related USNs, UUNS JUNS. These documents will verify, validate and prioritize (if necessary) various engineering requirements and services being considered for the AO.	Does the documentation ensure that the requisite level of technical, engineering and analytical rigor has been provided to justify approval and prioritization.	None unless approved by COR	Feedback from the staff and products/briefings/reports provided by CENG.	Past Performance Evaluation
Task 2a (C3.3), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35-C3.38)	Create, track, and continuously update status of all USN, UUNS, & JUNS in a weekly report and/or brief.	Documents submitted and execute in a timely manner.	None unless approved by COR	Feedback from the staff and products/briefings/reports provided by CENG.	Past Performance Evaluation
Task 3 (C3.4), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35-C3.38)	Establish, manage, continuously update and recommend changes to the Prioritized Engineer Projects List (PEPL).	Weekly report/brief provided per the task.	None unless approved by COR	Feedback from the staff and products/briefings/reports provided by CENG.	Past Performance Evaluation
Task 4 (C3.5), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35-C3.38)	Provide infrastructure planning and development (horizontal & vertical construction) and maintenance of said infrastructure.	Engineering skill and experience is applied to all infrastructure projects and associated maintenance.	None unless approved by COR	Feedback from the staff and products/briefings/reports provided by CENG.	Past Performance Evaluation
Task 5 (C3.6)	Manage and recommend changes/solutions to power generation and distribution requirements.	The Commands has a single, comprehensive, and current power generation and distribution strategy	None unless approved by COR	Feedback from the staff and products/briefings/reports provided by CENG.	Past Performance Evaluation
Task 5a (C3.6), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35-C3.38)	Establish, manage, continuously update and recommend changes to the power generation and distribution requirements.	Weekly report/brief provided per tasks 5 & 5a.	None unless approved by COR	Feedback from the staff and products/briefings/reports provided by CENG.	Past Performance Evaluation
Task 6 (C3.8), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35-C3.38)	Participate and provide subject matter expertise into RCT-8's construction of a comprehensive engagement/stability strategy towards the Iraqi Government with a focus on essential services/civil engineering.	Ability to pass & receive information and contribute to the meetings, working groups and boards as assigned.	100% of the Command has benefited from participation in assigned meetings, working groups and boards	Feedback from the chairs/members of assigned meetings, working groups and boards and Feedback from the staff and products/briefings/reports provided by CENG.	Past Performance Evaluation
Task 7				Feedback from	

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(C3.9)	Attend, converse, and interact with U.S. military members/civilians, Iraqi municipal and provincial leaders, and tribal sheiks at periodic meetings in towns and cities throughout the Al Anbar province, Iraq.	Ability to pass & receive information and contribute at the periodic meetings.	100% of the identified personnel have benefited from participation in periodic meetings.	the identified personnel have benefited from participation in periodic meetings and Feedback from the staff and products/briefings/ reports provided by CENG.	Past Performance Evaluation
Task 8 (C3.10), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35- C3.38)	Create executive level power point presentations on essential services, engineering projects, and infrastructure within the Al Anbar province, Iraq.	Reports, projects, briefs, and all other assigned tasked completed on time and per the directed expectations.	100% of all assigned tasks completed on time and within acceptable standards	Feedback from the staff and products/briefings/ reports provided by CENG.	Past Performance Evaluation
Task 9 (C3.11), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35- C3.38)	Provide written analysis and recommendations to RCT-8 on essential services and engineering service issues within the Al Anbar province, Iraq per the POA&M, PEPL, BRAC etc by district, region, city etc (as required).	Reports, projects, briefs, and all other assigned tasked completed on time and per the directed expectation.	100% of all assigned tasks completed on time and within acceptable standards	Feedback from the staff and products/briefings/ reports provided by CENG.	Past Performance Evaluation
Task 10 (C3.12), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35- C3.38)	Assess/prioritize all engineer related requests, make recommendations to meet said requests and facilitate solutions utilizing material and non-material options.	The Commands has a single, comprehensive, and current engineer related projects list.	None unless approved by COR	Feedback from the staff and products/briefings/ reports provided by CENG.	Past Performance Evaluation
Task 11 (C3.14), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35- C3.38)	Establish an initial twelve (12) month Plan Of Action & Milestones (POA&M) that identifies, assists with prioritization, defines, assesses and documents engineering services, activities and deliverables within the Al Anbar Province, Iraq. This POA&M will be continuously updated via written and/or verbal report.	The Commands has a single, comprehensive, current engineering strategy. Reports and/or briefings completed on time and per the directed expectation.	The 12 month POA&M is nested within the RCT's Commander's guidance	Feedback from the staff and products/briefings/ reports provided by CENG.	Past Performance Evaluation
Task 12 (C3.15), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35- C3.38),	Establish project control processes to ensure mitigation of risks, minimal schedule variances and adherence to budget for all assigned projects. The project schedule must be comprehensive in nature taking into account the requirements of the PEPL, POA&M and other assigned projects. The CENG shall also demonstrate the capability to provide economy of performance and ensure overall quality.	The Commands has a single, comprehensive, current engineering strategy. Risks associated with said project identified in advance and corrective action initiated. Projects fall within projected budget. Customer satisfaction with completed	None unless approved by COR	Feedback from the staff, commands, customers and products/briefings/ reports provided by CENG.	Past Performance Evaluation

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		project			
Task 13 (C3.16), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35- C3.38)	Analysis the impact (capability/capacity/limitations) of Base Realignments and Closures (BRAC) on the PEPL, POA&M and essential services via written and/or verbal briefs/reports. Reports/briefs will be updated on a weekly basis.	Reports, projects, briefs, and all other assigned tasked completed on time, integrated into the POA&M, PEPL, BRAC etc, and per the directed expectation.	None unless approved by COR	Feedback from the staff, commands, customers and products/briefings/ reports provided by CENG.	Past Performance Evaluation
Task 14 (C3.17), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35- C3.38)	Provide Weekly Status Reports (WSR) to the COR NLT one (1) work day (others will be 'on-call') after the end of each weekly period, to assist RCT-8's ability to monitor performance in accordance with the PEPL, POA&M, essential services and BRAC and all other reports as directed. These reports shall include, at a minimum (refer to notes in C3.17 for details).	Reports, projects, briefs, and all other assigned tasked completed on time, integrated into the POA&M, PEPL, BRAC etc, and per the directed expectation.	None unless approved by COR	Feedback from the staff, commands, customers and products/briefings/ reports provided by CENG.	Past Performance Evaluation
Task 15 (C3.18), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35- C3.38)	Provide weekly (or as directed) informal PR with the COR (or designated personnel) either via conference call or onsite but with COR's concurrence. PRs will focus on the PEPL, POA&M, BRAC, and essential services status and to discuss requirements, issues, risk assessment, projected timeline to completion, reasons for projected delay, recommendations to mitigate delay, and action items as required.	Reports, projects, briefs, and all other assigned tasked completed on time, integrated into the POA&M, PEPL, BRAC etc, and per the directed expectation.	None unless approved by COR	Feedback from the staff, commands, customers and products/briefings/ reports provided by CENG.	Past Performance Evaluation
Task 15a (C3.18), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35- C3.38)	The CENG may be requested to attend various meetings, working groups and boards per direction of the COR. As requested, the CENG shall provide meeting minutes and shall include assignment of any action items noted and status of previously assigned actions. Meeting minutes shall be provided NLT 1 working days following the meeting.	Reports, projects, briefs, and all other assigned tasked completed on time, integrated into the POA&M, PEPL, BRAC etc, and per the directed expectation.	None unless approved by COR	Feedback from the staff, commands, customers and products/briefings/ reports provided by CENG.	Past Performance Evaluation
Task 16 (C3.19), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35- C3.38)	Provide one hard and one soft copy of all deliverables identified in paragraph C3 (Requirements) shall be provided to the COR. Deliverables must incorporate	Reports, projects, briefs, and all other assigned		Feedback from the staff, commands, customers and products/briefings/ reports provided	

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	Government review comments for acceptance. The COR shall have at least 10 working days to review deliverables and provide comments. Products and deliverables found “unacceptable” shall be corrected and resubmitted within 2 days of initial rejection.	tasked completed on time, integrated into the POA&M, PEPL, BRAC etc, and per the directed expectation.	None unless approved by COR	by CENG.	Past Performance Evaluation
Task 17 (C3.1 through C3.40), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35-C3.38)	Demonstrate progress/performance as outlined in the PEPL, POA&M, BRAC and other assigned projects.	Subjective and objective standards as outlined in the PEPL, POA&M and other assigned projects	None unless approved by COR	Inspection of assigned projects; feedback from the chairs/members of assigned meetings, working groups and boards and products/briefings/ reports provided by CENG.	Past Performance Evaluation
Task 18 (C3.26)	Work independently and supervise staff (as required).	Ability to take guidance/direction and transform into action (product, briefings etc) per established timelines and expectations.	None unless approved by COR	Inspection of assigned projects; feedback from the chairs/members of assigned meetings, working groups and boards and products/briefings/ reports provided by CENG.	Past Performance Evaluation
Task 19 (C3.32)	Handle multiple tasks and changing priorities.	Ability to take guidance/direction and transform into action (product, briefings etc) per established timelines and expectations.	None unless approved by COR	Inspection of assigned projects; feedback from the chairs/members of assigned meetings, working groups and boards and products/briefings/ reports provided by CENG.	Past Performance Evaluation
Task 20 (C3.34)	Make presentations to large groups.	Ability to take guidance/direction and transform into action (product, briefings etc) per established timelines and expectations	None unless approved by COR	Feedback from the audience (meetings, working groups and boards)	Past Performance Evaluation
Task 21 (C3.39)	Complete Pre-deployment Training (PTP) prior to deployment of RCT-8’s Advance Party departure to Iraq.	100% PTP complete	None unless approved by COR	Inspection of training statistics	Past Performance Evaluation
Task 22		Reports, projects,		Feedback from	

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(C3.40), (C3.21-C3.25, C3.27-C3.31, C3.33, C3.35- C3.38)	Plan for the design, requirements, budget, timelines and oversight for the construction and/or demolition the following: various control points, expeditionary patrol bases, company outposts, forward operating bases etc.	briefs, and all other assigned tasks completed on time, integrated into the POA&M, PEPL, BRAC etc, and per the directed expectation.	None unless approved by COR	the staff, commands, customers and products/briefings/reports provided by CENG.	Past Performance Evaluation
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C5. EDUCATIONAL/EXPERIENCE REQUIREMENTS

C5.1. Graduation from an accredited four year course with the award of a Bachelor of Science Degree in Civil Engineering along with 10 years of experience in the design/construction of Civil Engineering projects as defined above. Applicants must possess a license to practice as a professional engineer in Civil Engineering in any one of the 50 states that comprise the United States of America. Applicant must speak/write the English language as a native speaker. Certificates of degrees/education along with resume will be provided with proposal.

C6. PLACE OF PERFORMANCE

C6.1. The work required by this statement of work will take place aboard Camp LeJeune, North Carolina and Iraq. The predominance of the CENG's contracted time will take place in the Al Anbar Province, Iraq or as directed by RCT-8. Travel will be conducted in accordance with Joint Travel Regulations.

C7. GOVERNMENT FURNISHED PROPERTY

C7.1. The contractor shall receipt for and maintain custody and accountability of Government Furnished Equipment (GFE) including software/Government Furnished Information (GFI) provided during the course of performance of this effort. All GFE will be returned to the government in "as-is" condition at the end of the period of performance.

C7.2. RCT-8 S-4 will provide office space, computer equipment, copiers, telephone, telefax and scan equipment necessary to accomplish the effort.

C7.3. Except those items or services specifically stated to be Government furnished, the CENG shall furnish everything required to perform contract services as defined in this contract.

C8. GOVERNMENT FURNISHED INFORMATION

C8.1. RCT-8 S-4 will ensure that the CENG has access to necessary databases, reports, messages and other material to carry out the tasks assigned.

C8.2 All deliverables and intellectual property created shall become the exclusive property of the Government. A representative, but not exhaustive list of the types of task orders to be issued would include: research in the areas of technical and engineering support, reports, briefings, and associated documentation. The CENG must be proficient in Microsoft word, power point, excel spreadsheet and all other software programs required to perform the assigned tasks

C9. TRAVEL AND OTHER DIRECT COSTS (ODCS)

C9.1. Travel: Contractor personnel will be required periodically to travel within Iraq to meet mission requirements.

C9.2. Outside Continental United States (CONUS) travel to Iraq will be required to support the requirements of this statement of work. Travel from CONUS to Iraq will be provided by the Government. Travel shall be handled in accordance with the Joint Travel Regulations (JTR), at the direction of the RCT-8 S-4. Unauthorized travel, or travel not coordinated with the RCT-8 S-4 within Iraq and Kuwait, shall not be reimbursed. CONUS travel to and from destination (RCT-8, Camp Lejeune, North Carolina) will be billable as an other directed costs (ODC) and will be included in the proposal costs. Additionally, travel or ODC in excess of the amounts approved will not be reimbursed.

C9.3. While in Iraq, contractor personnel will never be allowed to travel alone, and will never be authorized use of tactical or non-tactical vehicle for travel outside a camp without a military escort and required Force Protection measures.

C9.4. Must possess a valid passport and a Kuwaiti Visa. It is the responsibility of the contractor to obtain these documents prior to processing through the CRC. The letter of authorization provided by the RCT-8 S-1 will also serve as justification for the Kuwait Visa.

C10. SECURITY REQUIREMENT

C10.1. The above tasking shall be executed in accordance with the II MEF Security Classification Guidance at the SECRET security level. The contractor must possess the requisite security clearance prior to performance of this requirement. The CENG shall be responsible for verifying employee clearance information, which shall be recorded on a DD-254 form and submitted to 2d Marine Division G-2 Officer for processing. The 2d Marine Division G-2 will facilitate all security matters with the appropriate security personnel.

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C11. NON PERSONAL SERVICE STATEMENT. Contractor employees performing services under this order will be controlled, directed, and supervised at all times by management personnel of the contractor. Contractor management will ensure that employees properly comply with the performance work standards outlined in the statement of work. Contractor employees will perform their duties independent of, and without the supervision of, any Government official or other Defense Contractor. The tasks, duties, and responsibilities set forth in the task order may not be interpreted or implemented in any manner that results in any contractor employee creating or modifying Federal policy, obligating the appropriated funds of the United States Government, overseeing the work of Federal employees, providing direct personal services to any Federal employee, or otherwise violating the prohibitions set forth in Parts 7.5 and 37.1 of the Federal Acquisition Regulation (FAR). The Government will control access to the facility and will perform the inspection and acceptance of the completed work.

C12. LIFE SUPPORT

C12.1. General. The government will provide life support services to U.S. contractor personnel. Any services contracts that put a contractor in theatre must include a written approval from the Area Support Group Commander/designee certifying they can provide requested support, i.e. billeting/life support etc. Specifically, those services shall include:

C12.2. Contracted personnel are to be provided living space in accordance with theater guidelines and local camp facilities. In the short term, that may be tents with cots and shower and toilet facilities. As base improvements continue, contractor personnel will be moved along with military personnel into living containers or hardstand buildings.

C12.3. Dining Facilities and Water: The contractor shall have unlimited access to the Dining Facilities at no cost and to other camp Dining Facilities when on approved travel. Bottled water is regularly delivered to the camp and is available at no charge to military and civilian personnel.

C12.4. Laundry Service: The contractor may use the same no cost laundry service provided to military personnel. Currently at Ar Ramadi and Al Asad, drop off of dirty laundry can be done 7 days a week, and pick-up of clean laundry 3-4 days later. Dry cleaning may be available through AAFES on some bases on a pay for service basis.

C12.5. Post/Base Exchange: The contractor shall have access to the PX/BX at military camps by virtue of their Government ID Card (DD Form 1173) or post access badge issued by the base.

C12.6. Financial Support: The government will provide a memorandum to the CENG him to utilize the servicing military financial support unit for check cashing privileges equal to those of military personnel. There are no commercial banks available, so banking and currency exchange services are not available.

C12.7. Morale, Welfare, and Recreation (MWR) Facilities: The contractor will be provided access to MWR facilities available on military camps, to include gymnasiums, pools, sports facilities and other recreational facilities. AAFES supported recreational activities such as theaters are on a pay-for-service basis.

C12.8. Medical/Dental Care: All medical facilities in the CJTF-7 area of responsibility will provide contracted employees with medical care when life, limb, or eyesight is jeopardized and for emergency medical and dental care. Emergency care is defined as that care which a reasonable person believes constitutes a condition or may result in a condition that requires, or may require, immediate medical attention. An emergency is an acute or emergent condition that requires immediate attention. Examples of emergency include, but are not limited to: refills of prescription drugs such as insulin and other life dependant drugs, broken bones, lacerations, and broken teeth or lost fillings. Routine medical or dental care is not authorized and will not be provided by Medical Treatment Facilities (MTF) to civilian contractor personnel.

C12.9. Remains Processing: In accordance with DA guidance and Air Mobility Command policy, remains of contracted personnel will be handled the same as remains of military personnel, and will be collected and transported to Kuwait. The government will notify the contractor to coordinate movement of remains back to home of record, and to ensure proper identification of the next of kin.

C12.10. Uniforms and Weapons: By direction of the theater commander, contracted personnel are not authorized to wear any type of military uniform or carry any type of firearm. Exceptions to this policy must be approved by the theater commander. The CENG may choose to designate a company uniform or dress code, but the government does not require it and will not fund the purchase of such company uniforms. Contracted personnel deploying to the Iraqi theater of operations are required to process through the Civilian Replacement Center (CRC) operated by TRADOC at various military installations in the U.S. The Government Contracting Officer will provide a Letter of Authorization to contractor personnel validating their contractual employment and authority to process for deployment at the CRC as well as their authorized GS equivalency grade (GS-13E or GS-14E). The contractor shall coordinate directly with the CRC to schedule attendance. The processing will provide the following, and therefore these items will not be included as a part of government support in this contract:

C12.11. Chemical Defense Equipment (CDE). The government will provide CDE to include protective mask, chemical suits, decontamination kits, and training on their proper use. (NOTE: Recent changes in the Iraqi theater protective posture may change the requirement for personnel to deploy with CDE, but the CRC will follow last guidance).

C12.12. Common Access Card (CAC), which is the DOD identification card. The card will include the GS Equivalency grade for contract employees, as well as the Geneva Convention category. The CAC will be coded to the time of deployment stated in contract.

C12.13. Medical Screening, to include dental panograph, all required immunizations, DNA sampling, and HIV screening, as well as specific medical briefings pertinent to conditions in Iraq.

C13. BUSINESS ACCESS SECURITY REQUIREMENTS.

C13.1 **BUSINESS ACCESS DEFINITION.** Contractor/subcontractor employees requiring installation access for periods from one day to one year to MCB, Camp Lejeune or MCAS New River, NC, must obtain a Business Access Identification Badge for that particular installation. Regularly scheduled

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delivery personnel, to include FEDEX, UPS, Pick-up and deliveries, should also follow the Business Access guidelines described below. Personnel requiring Business Access Identification Badges shall submit all documentation listed below. Badges are not required if the contracted position requires the employee to obtain a Common Access Card (CAC) which will be identified separately within the Government contract.

C13.2. INSTALLATION SECURITY ACCESS REQUIREMENTS. Contractor shall accomplish the security requirements below within 10 days after award or prior to performance under the contract.

C13.3. BUSINESS ACCESS IDENTIFICATION BADGE REQUIREMENT. The US Government will issue badges to contractor personnel without charge. Badges will be issued for one year or duration of contract which ever is less. In order to obtain a Business Access Identification Badge and access to MCB, Camp Lejeune, and satellite activities, or MCAS New River, all personnel providing services under this contract shall be required to present the documentation below to the following offices, as applicable:

MCB, Camp Lejeune, NC and its satellite activities. Report as follows:

Identification Card Center, 59 Molly Pitcher Road for badge (910-451-2727).

Vehicle Registration Office, 60 Molly Pitcher Road for vehicle decal (910-451-1158).

MCAS New River, NC. Report as follows:

S-4 (Facilities Office), Bldg AS-211 (1st Deck) for registration on contractor's list (910-449-6310).

Pass and Identification Office, Bldg AS-211 (1st Deck) for badge and vehicle decal (910-449-5427/5428).

Photo ID. Valid state or federal issued picture identification card. Acceptable documents include state drivers license, DMV issued photo identification, or alien registration card.

Proof of Employee Citizenship or Legal Alien Status. Acceptable documents include birth certificate, Social Security Card, Immigration and Naturalization Service (INS) forms and passports.

Proof of Criminal Records Check. Proof of a criminal records check from the county or state where the employee has resided for the previous two years (or length of legal residence for foreign nationals in the U.S. for less than two years). Acceptable sources for criminal records checks include: County Courthouse; Inforlink Screening Services, Inc. (www.infolinkscreening.com); IntegraScan Criminal Records Checks (www.integrascan.com); Intelius Employee Screening (www.Intelius.com); and Castle Branch (www.castlebranch.com). Subsequent to the initial criminal background records checks, local criminal records checks shall be conducted annually prior to renewal of badges for reevaluation.

Denial of Access. Installation access shall be denied if it is determined that an employee:

Is on the National Terrorist Watch List.

Is illegally present in the United States.

Is subject to an outstanding warrant.

Has knowingly submitted an employment questionnaire with false or fraudulent information.

Has been issued a debarment order and is currently banned from military installations.

Is a Registered Sexual Offender or has any Felony Conviction within the past two years.

Appeal Process. All appeals should be directed to the Base Inspector's Office for any individual that has been denied access to the Base.

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Display and Disposition of Badges. Contractor employees shall prominently display their badges on their person at all times. Upon completion or termination of a contract or an individual's employment, the Contractor shall collect and turn in badges to the Pass and ID Office from which it was issued. If the Contractor is unable to obtain the employee's badge for whatever reason, the cognizant Pass and ID Office will be notified within 24 hours. During the contract performance period contractors will immediately report instances of lost or stolen badges to the issuing Pass and Identification Office.

Proof of Valid Government Contract. The Contracting Department shall submit a letter [on department letterhead] from the Contracting Officer to the Pass and Identification Office indicating location of contract work, contract period, and name of prime contractor. For subcontractors, the prime contractor will provide proof of employment on a valid Government contract (e.g., a letter [on company letterhead]) to include contract number and term.

C13.4. CONTRACTOR SECURITY REQUIREMENT BUSINESS ACCESS VERIFICATION FORM. Upon completion of the above process, Contractor shall submit to the Contracting Office the Contractor Security Requirement Business Access Verification form (Attachment # 2) filled out in its entirety.

C14. CONTRACTOR AND SUBCONTRACTOR VEHICLE REQUIREMENTS. Each vehicle to be used in contract performance shall show the Contractor's or subcontractor's name so that it is clearly visible and shall always display a valid state license plate and safety inspection sticker. To obtain a vehicle decal, which will be valid for one year or contract period, whichever is shorter, Contractor or subcontractor vehicle operators shall provide:

-A copy of the Contracting Officer's authorization letter w/cc to PMO;

-A valid form of Federal or state government I.D.;

If driving a motor vehicle, a valid driver's license, vehicle registration and proof of insurance.

Upon completion/termination of this contract or an individual's employment, the Contractor shall collect and turn in to Vehicle Registration all Government vehicle decals. If any are not collected, the Contractor shall notify the Vehicle Registration Office within 24 hours.

C14.1. CONTRACTOR AND SUBCONTRACTOR EMPLOYEE VEHICLE REQUIREMENTS. In order to obtain a vehicle decal for one year, the Contractor and subcontractor employees shall provide to the Vehicle Registration office:

-A copy of the Contracting Officer's authorization letter w/cc to PMO;

-Proof of employment on a valid Government contract (e.g., a letter [on company letterhead] from the prime contractor including contract number and term);

-A valid form of Federal or state government I.D.;

If driving a motor vehicle, a valid driver's license, vehicle registration and proof of insurance.

Upon completion/termination of this contract or an individual's employment, the Contractor shall collect and turn in to Vehicle Registration all Government vehicle decals. If any are not collected, the Contractor shall notify the Vehicle Registration Office within 24 hours.

C14.2. SECURITY CHECKS. Contractor personnel and vehicles shall only be present in locations relevant to contract performance. All Contractor personnel entering the base shall conform to all Government regulations and are subject to such checks as may be deemed necessary to ensure that violations do not occur. Employees shall not be permitted on base when such a check reveals that their presence would be detrimental to the security of the base. Subject to security regulations, the Government will allow access to an area for servicing equipment and/or performing required services. Upon request, the Contractor shall submit to the Contracting Officer questionnaires and other forms as may be required for security purposes.

C15. COMMON ACCESS CARD (CAC).

Pursuant to CMC message MARADMIN 387/02, Paragraph C., "Eligible contractor personnel who work inside the DOD sphere of influence and who have a validated and recurring requirement for access to DOD facilities, installations, controlled spaces or DOD computers or networks;" Any contractor employee who requires access as stated above shall provide the following data, in writing, to the Contract Specialist issuing this contract. The Contract Specialist will review and approve/disapprove the request. The data will be forwarded to the assigned Trusted Agent (TA) for that office. Upon receipt of the data, the TA will set up an electronic account for that employee in the Contractor Verification System (CVS).

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Required contractor data fields are:

- Last Name:
- First Name:
- Middle Name:
- Person ID (SSN):
- Date of Birth (MM/DD/YYYY):
- Email:

Once the TA sets up the account, a temporary password and user name will be forwarded to the contractor employee. The contractor employee shall follow the directions provided.

The CAC can be picked up at the following locations:

8th & I: HQBN, Provost Marshall Office, 1555 S. Southgate Rd, (703) 614-9028/4700

Henderson Hall: HQBN, Provost Marshall Office, 1555 S. Southgate Rd, (703) 614-9028/4700

Quantico, VA: Little Hall, 2034 Barnett Ave, (703) 784-2758

Norfolk, VA: 9040 Hampton Blvd, (757) 322-2976/2974

Cherry Point, NC: Rapids Office, Bldg 298, (252) 466-3330

Camp Lejeune, NC: Bldg 59, Molly Pritcher Rd (910) 451-1005

Beaufort, NC: Provost Marshall Office, Bldg 859, (843) 228-6335

Parris Island, SC: Provost Marshall Office, Bldg 565, (843) 228-3444/3388

C16 SPECIAL CONTRACT REQUIREMENT REGARDING NON-DISCLOSURE OF INFORMATION

In the course of performing this contract/order, the Contractor may be or has been given access to and entrusted with various forms of information/data from a wide variety of sources which the Contractor would not otherwise be entitled to be in possession of. The information/data may be in the form of Source Selection Information as defined in Federal Acquisition Regulation (FAR) 3.104-3 (e.g., source selection plans, contractor proposals before being made public, ranking of proposals); other nonpublic sensitive Government information such as: proprietary information (e.g., information submitted by a contractor and identified as "Business Sensitive" with a restrictive legend per FAR 52.215-1); advanced procurement information (e.g., future requirements, statements of work, and acquisition strategies); trade secrets and other confidential business information (e.g., confidential business information submitted by a contractor); Government attorney work product; information protected by the Privacy Act (e.g., social security numbers, home addressees and telephone numbers of Government employees); and other sensitive information that would not be released by the Marine Corps under the Freedom of Information Act (e.g., program, planning and budgeting system information, workload data, and performance systems data). Data includes all data, information and software, regardless of the medium (e.g. electronic or paper) and/or format in which the data exists, and includes data which is derived from, based on, incorporates, includes or refers to such Source Selection, Business Sensitive and/or proprietary data (collectively referred to herein as "the data").

This Special Contract Requirement implements Defense FAR Supplement (DFARS) 252.204-7000, "DISCLOSURE OF INFORMATION."

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SECTION D PACKAGING AND MARKING

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

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SECTION E INSPECTION AND ACCEPTANCE

1.0 CONTRACTING OFFICER'S REPRESENTATIVE (COR)

The Government will appoint a person, known as a Contracting Officer's Representative (COR), to monitor performance to ensure services are received and performed in a satisfactory manner. The COR will evaluate the contractor's performance in accordance with the Performance Work Statement to ensure acceptable quality level (AQL's) of the performance standard are met.

1.1 COR RESPONSIBILITIES.

The COR performs surveillance and inspection of services required; determines the adequacy of Contractor technician performance per specifications; acts as the Government's representative at the work site; insures compliance with performance requirements; and advises the CONTRACT ADMINISTRATOR of any factors that may cause work performance delays. The **COR CANNOT** authorize any deviations from requirements and specification. The Contracting Officer will provide the Contactor written notification of any COR designation change or revocation.

The following individual will be appointed as the Contracting Officer's Representative:

NAME: Major Kaminski, (910) 372-2747

The Contracting Officer is the only person authorized to approve changes in any of the requirements. The Contractor shall not consider any order, statement or conduct by Government personnel who visit the Contractor's facilities or in any other manner communicate with Contractor personnel during performance of this requirement as a change under the "Changes" clause. The Contractor shall not comply with any order (verbal or written), direction or request of any Government personnel unless it is issued, in writing, by the Contracting Officer. In the event the Contractor or contractor personnel effect any change to this requirement by direction of any individual other than the Contracting Officer will have done so without authority and shall bear all costs associated with such change.

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1.2. UNACCEPTABLE PERFORMANCE. When performance does not meet the specifications and requirements, written documentation will be furnished explaining how performance is considered unacceptable. This documentation should be received by the CONTRACT ADMINISTRATOR within two work days of each occurrence

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SECTION F DELIVERABLES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following firm items are from date of task order award through 12 months thereafter, estimated at:

2001	12/19/2008 - 12/18/2009
2002	12/19/2008 - 12/18/2009

The period of performance for the following option items are from date of option exercise through 12 months thereafter, estimated at:

5001	12/18/2009 - 3/17/2010
5002	12/18/2009 - 3/17/2010

Services to be performed hereunder will be provided at Camp Lejeune, NC and in Iraq.

DELIVERABLES. See Section C – Descriptions and Specifications, PWS, paragraph C4.

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SECTION G CONTRACT ADMINISTRATION DATA

Task Order Manager

1. CONTRACT ADMINISTRATION OFFICE.

- a. All contract administration functions will be retained by the Contracting Department, MCB, Camp Lejeune, NC.
- b. All inquiries and correspondence concerning the administration of this task order shall be addressed to:
Contracting Department
PO Box 8368
Camp Lejeune, NC 28547-8368

CONTRACT ADMINISTRATOR: Captain Chase
TEL: (910) 451-9922
Email: kenny.chase@usmc.mil

2. INVOICES. Contractor shall use USMC Wide Area Workflow as stated in clause below:

USMC WIDE AREA WORKFLOW IMPLEMENTATION (AUG 2006)

To implement DFARS 252.232-7003, "ELECTRONIC SUBMISSION OF PAYMENT REQUEST (MAR 2007)", the United States Marine Corps (USMC) utilizes Wide Area WorkFlow-Receipt and Acceptance (WAWF-RA) to electronically process vendor requests for payment. This application allows DoD vendors to submit and track Invoices and Receipt/Acceptance documents electronically.

The contractor is required to utilize this system when processing invoices and receiving reports under this contract/order, unless the provision at DFARS 252.232-7003(c) applies. The contractor shall (i) ensure an Electronic Business Point of Contact is designated in Central Contractor Registration at <http://www.ccr.gov> and (ii) register to use WAWF-RA at the <https://wawf.eb.mil> site, within ten (10) calendar days after award of this contract or modification. The USMC WAWF-RA point of contact (POC) for this contract is Stella Butler and can be reached at (910) 451-1242 , stella.butler@usmc.mil.

Step by step procedures to register are available at the <https://wawf.eb.mil> site. Training for this application is available at <http://www.wawftraining.com>.

The POC for this contract is the following:

Contract Administrator for this Contract is: Jackie Meade, TEL: (910) 450-9922, E-mail: kenny.chase@usmc.mil

The contractor is directed to use the "2-in-1" format when processing invoices and receiving reports.

When entering the invoice into WAWF-RA, the contractor shall fill in the following DoDAAC fields or DoDAAC extensions:

Contract Number	N00178-04-D-4143
Delivery Order	NB01
Cage Code/Ext	1NPU4
Pay DoDAAC	HQ0337
Issue Date	19 Dec 2008

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Issue By DoDAAC	M67001
Admin By DoDAAC	M67001
Ship To Code/Ext	1NPU4
Ship From Code/Ext	1NPU4
LPO DoDAAC	"Leave Blank"
Acceptor Email Address	stella.bulter@usmc.mil
Inspect By DoDAAC/Ext	"Leave Blank"

In some situations the WAWF-RA system will pre-populate the "Issue By DoDAAC", "Admin By DoDAAC" and "Pay DoDAAC". Contractor shall verify those DoDAACs automatically entered by the WAWF-RA system match the above information. If these DoDAACs do not match, then the contractor shall correct the field(s) and notify the Contracting Officer of the discrepancy (ies). Step by step WAWF-RA invoicing procedures for "Combo," "2-in-1," and "Cost Voucher" are available at the USMC paperless site at <http://www.marcorsyscom.usmc.mil/sites/pa/> under "Vendor Interface" section. On the Vendor Interface page click on "WAWF-RA" header at the top of the page. Under downloads on the WAWF-RA page that appears, click the appropriate document either "Combo," "2-in-1," or "Cost Voucher" to download the instructions.

Before closing out of an invoice session in WAWF-RA, but after submitting the document or documents, the contractor will be prompted to send additional email notifications. Contractor shall click on "Send More Email Notification" on the page that appears. Add the acceptor's/receiver's email address (Note this address is their work email address not their WAWF-RA organizational email address) in the first email address block and add any other additional email addresses desired in the following blocks. This additional notification to the Government is important to ensure the acceptor/receiver is aware that the invoice documents have been submitted into the WAWF-RA system.

NOTE: The POCs identified above are for WAWF-RA issues only. Any other contracting questions/problems should be addressed to the Contracting Officer or Contract Administrator identified in the contract to whom questions are to be addressed.

(End of clause)

Accounting Data
SLINID PR Number Amount

2001 M1220109SU00001 359400.00
LLA :
AA 179 110627A0 250 20133 067443 2D M12201 9SU0000130BF
Standard Number: M1220109SU00001

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2002 M1220109SU00001 20000.00

LLA :

AA 179 110627A0 250 20133 067443 2D M12201 9SU0000130BF

Standard Number: M1220109SU00001

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SECTION H SPECIAL CONTRACT REQUIREMENTS

SECTION H - SPECIAL CONTRACT REQUIREMENTS

CONTRACTOR REPLACEMENT

The contractor agrees to assign those persons whose resumes, personnel data forms or personnel qualification statements were submitted, as required by RFP, to fulfill the requirements. No substitution of personnel shall be made except in accordance with the information specified herein.

The contractor agrees that during the performance period no CENG substitutions shall be permitted unless such substitutions are necessitated by an individual's sudden illness, death or termination of employment. In any of these events, the contractor shall promptly notify the Contracting Officer Representative and provide the information required by the following paragraphs.

The Government will not be held liable for any costs associated with the replacement of the CENG. To ensure the continuity and reduce the burden on RCT-8, the CENG shall only be allowed to have one replacement during any six month period.

If personnel, for whatever reason, are known to become unavailable for work for a continuous period exceeding 14 working days, or are expected to devote substantially less effort to the work than indicated in the proposal, the contractor shall propose a substitution of such personnel. All proposed substitutions shall be submitted, in writing, to the COR at least 90 days prior to the need for a substitute. Notice will be sent to both the assigned RCT-8 COR and the Contract Specialist. Each request shall provide a detailed explanation of the circumstances necessitating the proposed substitution, a complete resume for the proposed substitute and any other information required by the Contracting Officer to approve or disapprove the proposed substitution. All proposed substitutes shall have qualifications that are equal to or higher than the qualifications of the person being replaced. The COR will submit all results of the technical evaluations to the Contract Specialist within one week of receiving notice and resume.

The Contracting Officer shall evaluate the requests for substitution, technical evaluations provided by COR and promptly notify the contractor, in writing, of whether the request is approved or disapproved. If the Contracting Officer determines that suitable and timely replacement of personnel who have been reassigned, terminated or have otherwise become unavailable to perform is not reasonably forthcoming or that the resultant reduction of productive effort would impair the successful completion of the contract, the contract may be terminated by the Contracting Officer for default or for the convenience of the Government, as appropriate. Alternatively, at the Contracting Officer's discretion, if the Contracting Officer finds the contractor employee to be at fault for the condition, may equitably adjust (downward) the price to compensate the Government for any delay, loss or damage as a result of the employee's action.

The Contracting Officer remains the final approving authority on all replacement contractors. Due to the large responsibilities associated with this position, the Government will require a minimum of 10 working days of proper turnover time between the off going and incoming contractor.

The contractor shall be held accountable and liable for the accuracy of all resumes submitted to the Government.

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SECTION I CONTRACT CLAUSES

52.217-5 EVALUATION OF OPTIONS (JUL 1990)

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 5 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 15 months.

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(End of clause)

52.228-5 INSURANCE--WORK ON A GOVERNMENT INSTALLATION (JAN 1997)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective (1) for such period as the laws of the State in which this contract is to be performed prescribe, or (2) until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

(End of clause)

252.204-7005 ORAL ATTESTATION OF SECURITY RESPONSIBILITIES (NOV 2001)

(a) Contractor employees cleared for access to Top Secret (TS), Special Access Program (SAP), or Sensitive Compartmented Information (SCI) shall attest orally that they will conform to the conditions and responsibilities imposed by law or regulation on those granted access. Reading aloud the first paragraph of Standard Form 312, Classified Information Nondisclosure Agreement, in the presence of a person designated by the Contractor for this purpose, and a witness, will satisfy this requirement. Contractor employees currently cleared for access to TS, SAP, or SCI may attest orally to their security responsibilities when being briefed into a new program or during their annual refresher briefing. There is no requirement to retain a separate record of the oral attestation.

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(b) If an employee refuses to attest orally to security responsibilities, the Contractor shall deny the employee access to classified information and shall submit a report to the Contractor's security activity.

(End of clause)

252.225-7040 CONTRACTOR PERSONNEL AUTHORIZED TO ACCOMPANY U.S. ARMED FORCES DEPLOYED OUTSIDE THE UNITED STATES (MAR 2008)

(a) Definitions. As used in this clause--Combatant Commander means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161.

Designated operational area means a geographic area designated by the combatant commander or subordinate joint force commander for the conduct or support of specified military operations.

Subordinate joint force commander means a sub-unified commander or joint task force commander.

(b) General.

(1) This clause applies when Contractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in--

(i) Contingency operations;

(ii) Humanitarian or peacekeeping operations; or

(iii) Other military operations or military exercises, when designated by the Combatant Commander.

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(2) Contract performance in support of U.S. Armed Forces deployed outside the United States may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the Contractor accepts the risks associated with required contract performance in such operations.

(3) Contractor personnel are civilians accompanying the U.S. Armed Forces.

(i) Except as provided in paragraph (b)(3)(ii) of this clause, Contractor personnel are only authorized to use deadly force in self-defense.

(ii) Contractor personnel performing security functions are also authorized to use deadly force when such force reasonably appears necessary to execute their security mission to protect assets/persons, consistent with the terms and conditions contained in their contract or with their job description and terms of employment.

(iii) Unless immune from host nation jurisdiction by virtue of an international agreement or international law, inappropriate use of force by contractor personnel authorized to accompany the U.S. Armed Forces can subject such personnel to United States or host nation prosecution and civil liability (see paragraphs (d) and (j)(3) of this clause).

(4) Service performed by Contractor personnel subject to this clause is not active duty or service under 38 U.S.C. 106 note.

(c) Support. (1)(i) The Combatant Commander will develop a security plan for protection of Contractor personnel in locations where there is not sufficient or legitimate civil authority, when the Combatant Commander decides it is in the interests of the Government to provide security because--

(A) The Contractor cannot obtain effective security services;

(B) Effective security services are unavailable at a reasonable cost; or

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(C) Threat conditions necessitate security through military means.

(ii) The Contracting Officer shall include in the contract the level of protection to be provided to Contractor personnel.

(iii) In appropriate cases, the Combatant Commander may provide security through military means, commensurate with the level of security provided DoD civilians.

(2)(i) Generally, all Contractor personnel authorized to accompany the U.S. Armed Forces in the designated operational area are authorized to receive resuscitative care, stabilization, hospitalization at level III military treatment facilities, and assistance with patient movement in emergencies where loss of life, limb, or eyesight could occur. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.

(ii) When the Government provides medical treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.

(iii) Medical or dental care beyond this standard is not authorized unless specified elsewhere in this contract.

(3) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the designated operational area under this contract.

(4) Contractor personnel must have a letter of authorization issued by the Contracting Officer in order to process through a deployment center or to travel to, from, or within the designated operational area. The letter of authorization also will identify any additional authorizations, privileges, or Government support that Contractor personnel are entitled to under this contract.

(d) Compliance with laws and regulations. The Contractor shall comply with, and shall ensure that its

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personnel authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable--

(1) United States, host country, and third country national laws;

(2) Treaties and international agreements;

(3) United States regulations, directives, instructions, policies, and procedures; and

(4) Orders, directives, and instructions issued by the Combatant Commander, including those relating to force protection, security, health, safety, or relations and interaction with local nationals. However, only the Contracting Officer is authorized to modify the terms and conditions of the contract.

(e) Pre-deployment requirements.

(1) The Contractor shall ensure that the following requirements are met prior to deploying personnel in support of U.S. Armed Forces. Specific requirements for each category may be specified in the statement of work or elsewhere in the contract.

(i) All required security and background checks are complete and acceptable.

(ii) All deploying personnel meet the minimum medical screening requirements and have received all required immunizations as specified in the contract. The Government will provide, at no cost to the Contractor, any theater-specific immunizations and/or medications not available to the general public.

(iii) Deploying personnel have all necessary passports, visas, and other documents required to enter and exit a designated operational area and have a Geneva Conventions identification card, or other appropriate DoD identity credential, from the deployment center. Any Common Access Card issued to deploying personnel shall contain the access permissions allowed by the letter of authorization issued in accordance with paragraph (c)(4) of this clause.

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(iv) Special area, country, and theater clearance is obtained for personnel. Clearance requirements are in DoD Directive 4500.54, Official Temporary Duty Abroad, and DoD 4500.54-G, DoD Foreign Clearance Guide. Contractor personnel are considered non-DoD personnel traveling under DoD sponsorship.

(v) All personnel have received personal security training. At a minimum, the training shall--

(A) Cover safety and security issues facing employees overseas;

(B) Identify safety and security contingency planning activities; and

(C) Identify ways to utilize safety and security personnel and other resources appropriately.

(vi) All personnel have received isolated personnel training, if specified in the contract, in accordance with DoD Instruction 1300.23, Isolated Personnel Training for DoD Civilian and Contractors.

(2) The Contractor shall notify all personnel who are not a host country national, or who are not ordinarily resident in the host country, that--

(i) Such employees, and dependents residing with such employees, who engage in conduct outside the United States that would constitute an offense punishable by imprisonment for more than one year if the conduct had been engaged in within the special maritime and territorial jurisdiction of the United States, may potentially be subject to the criminal jurisdiction of the United States in accordance with the Military Extraterritorial Jurisdiction Act of 2000 (18 U.S.C. 3621, et seq.);

(ii) Pursuant to the War Crimes Act (18 U.S.C. 2441), Federal criminal jurisdiction also extends to conduct that is determined to constitute a war crime when committed by a civilian national of the United States;

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(iii) Other laws may provide for prosecution of U.S. nationals who commit offenses on the premises of U.S. diplomatic, consular, military or other U.S. Government missions outside the United States (18 U.S.C. 7(9)); and

(iv) In time of declared war or a contingency operation, Contractor personnel authorized to accompany U.S. Armed Forces in the field are subject to the jurisdiction of the Uniform Code of Military Justice under 10 U.S.C. 802(a)(10).

(f) Processing and departure points. Deployed Contractor personnel shall--

(1) Process through the deployment center designated in the contract, or as otherwise directed by the Contracting Officer, prior to deploying. The deployment center will conduct deployment processing to ensure visibility and accountability of Contractor personnel and to ensure that all deployment requirements are met, including the requirements specified in paragraph (e)(1) of this clause;

(2) Use the point of departure and transportation mode directed by the Contracting Officer; and

(3) Process through a Joint Reception Center (JRC) upon arrival at the deployed location. The JRC will validate personnel accountability, ensure that specific designated operational area entrance requirements are met, and brief Contractor personnel on theater-specific policies and procedures.

(g) Personnel data.

(1) The Contractor shall enter before deployment and maintain data for all Contractor personnel that are authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause. The Contractor shall use the Synchronized Predeployment and Operational Tracker (SPOT) web-based system, at <http://www.dod.mil/bta/products/spot.html>, to enter and maintain the data.

(2) The Contractor shall ensure that all employees in the database have a current DD Form 93, Record of Emergency Data Card, on file with both the Contractor and the designated Government official. The Contracting Officer will inform the Contractor of the Government official designated to receive this data

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card.

(h) Contractor personnel.

(1) The Contracting Officer may direct the Contractor, at its own expense, to remove and replace any Contractor personnel who jeopardize or interfere with mission accomplishment or who fail to comply with or violate applicable requirements of this contract. Such action may be taken at the Government's discretion without prejudice to its rights under any other provision of this contract, including the Termination for Default clause.

(2) The Contractor shall have a plan on file showing how the Contractor would replace employees who are unavailable for deployment or who need to be replaced during deployment. The Contractor shall keep this plan current and shall provide a copy to the Contracting Officer upon request. The plan shall--

(i) Identify all personnel who are subject to military mobilization;

(ii) Detail how the position would be filled if the individual were mobilized; and

(iii) Identify all personnel who occupy a position that the Contracting Officer has designated as mission essential.

(i) Military clothing and protective equipment.

(1) Contractor personnel are prohibited from wearing military clothing unless specifically authorized in writing by the Combatant Commander. If authorized to wear military clothing, Contractor personnel must--

(i) Wear distinctive patches, arm bands, nametags, or headgear, in order to be distinguishable from military personnel, consistent with force protection measures; and

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(ii) Carry the written authorization with them at all times.

(2) Contractor personnel may wear military-unique organizational clothing and individual equipment (OCIE) required for safety and security, such as ballistic, nuclear, biological, or chemical protective equipment.

(3) The deployment center, or the Combatant Commander, shall issue OCIE and shall provide training, if necessary, to ensure the safety and security of Contractor personnel.

(4) The Contractor shall ensure that all issued OCIE is returned to the point of issue, unless otherwise directed by the Contracting Officer.

(j) Weapons.

(1) If the Contractor requests that its personnel performing in the designated operational area be authorized to carry weapons, the request shall be made through the Contracting Officer to the Combatant Commander, in accordance with DoD Instruction 3020.41, paragraph 6.3.4.1 or, if the contract is for security services, paragraph 6.3.5.3. The Combatant Commander will determine whether to authorize in-theater Contractor personnel to carry weapons and what weapons and ammunition will be allowed.

(2) If the Contracting Officer, subject to the approval of the Combatant Commander, authorizes the carrying of weapons--

(i) The Contracting Officer may authorize the Contractor to issue Contractor-owned weapons and ammunition to specified employees; or

(ii) The (Contracting Officer to specify the appropriate individual, e.g., Contracting Officer's Representative, Regional Security Officer) may issue Government-furnished weapons and ammunition to the Contractor for issuance to specified Contractor employees.

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(3) The Contractor shall ensure that its personnel who are authorized to carry weapons--

(i) Are adequately trained to carry and use them--

(A) Safely;

(B) With full understanding of, and adherence to, the rules of the use of force issued by the Combatant Commander; and

(C) In compliance with applicable agency policies, agreements, rules, regulations, and other applicable law;

(ii) Are not barred from possession of a firearm by 18 U.S.C. 922; and

(iii) Adhere to all guidance and orders issued by the Combatant Commander regarding possession, use, safety, and accountability of weapons and ammunition.

(4) Whether or not weapons are Government-furnished, all liability for the use of any weapon by Contractor personnel rests solely with the Contractor and the Contractor employee using such weapon.

(5) Upon redeployment or revocation by the Combatant Commander of the Contractor's authorization to issue firearms, the Contractor shall ensure that all Government-issued weapons and unexpended ammunition are returned as directed by the Contracting Officer.

(k) Vehicle or equipment licenses. Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the designated operational area.

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(l) Purchase of scarce goods and services. If the Combatant Commander has established an organization for the designated operational area whose function is to determine that certain items are scarce goods or services, the Contractor shall coordinate with that organization local purchases of goods and services designated as scarce, in accordance with instructions provided by the Contracting Officer.

(m) Evacuation.

(1) If the Combatant Commander orders a mandatory evacuation of some or all personnel, the Government will provide assistance, to the extent available, to United States and third country national Contractor personnel.

(2) In the event of a non-mandatory evacuation order, unless authorized in writing by the Contracting Officer, the Contractor shall maintain personnel on location sufficient to meet obligations under this contract.

(n) Next of kin notification and personnel recovery.

(1) The Contractor shall be responsible for notification of the employee-designated next of kin in the event an employee dies, requires evacuation due to an injury, or is isolated, missing, detained, captured, or abducted.

(2) In the case of isolated, missing, detained, captured, or abducted Contractor personnel, the Government will assist in personnel recovery actions in accordance with DoD Directive 2310.2, Personnel Recovery.

(o) Mortuary affairs. Mortuary affairs for Contractor personnel who die while accompanying the U.S. Armed Forces will be handled in accordance with DoD Directive 1300.22, Mortuary Affairs Policy.

(p) Changes. In addition to the changes otherwise authorized by the Changes clause of this contract, the Contracting Officer may, at any time, by written order identified as a change order, make changes in the place of performance or Government-furnished facilities, equipment, material, services, or site. Any

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change order issued in accordance with this paragraph (p) shall be subject to the provisions of the Changes clause of this contract.

(q) Subcontracts. The Contractor shall incorporate the substance of this clause, including this paragraph (q), in all subcontracts when subcontractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in--

(1) Contingency operations;

(2) Humanitarian or peacekeeping operations; or

(3) Other military operations or military exercises, when designated by the Combatant Commander.

(End of clause)

252.228-7003 CAPTURE AND DETENTION (DEC 1991)

(a) As used in this clause --

(1) Captured person means any employee of the Contractor who is --

(i) Assigned to duty outside the United States for the performance of this contract; and

(ii) Found to be missing from his or her place of employment under circumstances that make it appear probable that the absence is due to the action of the force of any power not allied with the United States in a common military effort; or

(iii) Known to have been taken prisoner, hostage, or otherwise detained by the force of such power,

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whether or not actually engaged in employment at the time of capture; provided, that at the time of capture or detention, the person was either --

(A) Engaged in activity directly arising out of and in the course of employment under this contract; or

(B) Captured in an area where required to be only in order to perform this contract.

(2) A period of detention begins with the day of capture and continues until the captured person is returned to the place of employment, the United States, or is able to be returned to the jurisdiction of the United States, or until the person's death is established or legally presumed to have occurred by evidence satisfactory to the Contracting Officer, whichever occurs first.

(3) United States comprises geographically the 50 states and the District of Columbia.

(4) War Hazards Compensation Act refers to the statute compiled in chapter 12 of title 42, U.S. Code (sections 1701-1717), as amended.

(b) If pursuant to an agreement entered into prior to capture, the Contractor is obligated to pay and has paid detention benefits to a captured person, or the person's dependents, the Government will reimburse the Contractor up to an amount equal to the lesser of --

(1) Total wage or salary being paid at the time of capture due from the Contractor to the captured person for the period of detention; or

(2) That amount which would have been payable if the detention had occurred under circumstances covered by the War Hazards Compensation Act.

(c) The period of detention shall not be considered as time spent in contract performance, and the Government shall not be obligated to make payment for that time except as provided in this clause.

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(d) The obligation of the Government shall apply to the entire period of detention, except that it is subject to the availability of funds from which payment can be made. The rights and obligations of the parties under this clause shall survive prior expiration, completion, or termination of this contract.

(e) The Contractor shall not be reimbursed under this clause for payments made if the employees were entitled to compensation for capture and detention under the War Hazards Compensation Act, as amended.

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SECTION J LIST OF ATTACHMENTS

BASE ACCESS FORM